**MINUTES of the 12th Annual General Meeting of the Members of the Battle of Prestonpans [1745] Heritage Trust held in The James Park Bistro, The Prestoungrange Gothenburg, 229 High Street, Prestonpans on November 16th 2018, with quorum present**

**Present:** Herbert Coutts [in the Chair]

Sharon Beck

 Kenneth Cameron

 Arran Johnston

 Gordon Prestoungrange

 Sean Wood

1. **12th Trustees’ Report and Annual Statutory Accounts for 12**

 **month period to October 31st 2018**

**Received:** 1.1 The Trustees’ Reportand the Statutory Accountsshowing total income of £94,761 [2017 32,001 and a surplus on the year of £15,906 [2017 - £5,042]. The surplus was occasioned by an increase in Restricted Funds to £20,260 [2017 - £10,150] and a deficit on Unrestricted Funds of £4,354.

 1.2 The Balance Sheet shows Restricted Funds at £123,172 [2017 £102,912] including £2,000 [2017 £1,900] in respect of Members’ Guarantees; and Unrestricted Funds of £1,926 [2017 £6,280].

**Approved:** 1.1 The Trustees’ Report and Accounts subject to any necessary

 non-substantive adjustments the Reporting Accountant might require.

* 1. That the Secretary have them available for any member of the

public exercising their statutory rights to a copy at £25 per set and to make them available at the website as encouraged by OSCR.

**Thanked:** 1.1 Management Accountant Tony Gillingham, Secretary

 Sylvia Burgess, the donors and all administrative staffs for their work

 across the year, and the Reporting Accountant, Dr Richard Dobbins.

1. **Re-election of Reporting Accountant**

**Agreed:** 2.1 To reappoint Dr Richard Dobbins & Co as Reporting

 Accountant to the Trust for 2018/ 2019.

1. **Resignation of Trustees for 2018/ 2019**

**Noted:** 3.1 That Mark Jardine and Richard MacKenzie retire by rotation and do not stand for re-election. No other nominations were forthcoming.

1. **Budget Proposals for 2019**

**Reported:** 4.1 That the key works to be supported by Unrestricted Funds remains the rental and maintenance of the Johnnie Cope Baggage train, the replacement of the Tapestry Citroen Van and its maintenance, appropriate vehicle insurance, books, artworks including the Tapestry and its exhibition stands; this the Secretary indicates are approximately £10,000 which the Trustees can be confident will be covered by donations and merchandise sales receipts.

 4.2 Restricted funds balances will be forthcoming in 2019 for the HLF Resilience [1] Fund; in 2018 they ensured the Trust’s Dedication of Memorial Tables on September 15th 2018 with Grant support of £5,000 by VisitScotland’s Clan Events Fund.

 4.3 No further immediate calls are anticipated on Restricted Funds donated for the Permanent Home for the Prestonpans Tapestry during the year until the putative HLF Resilience [2] Application is tabled.

1. **Election of Chairman and Vice Chairmen for 2018/ 2019**

**Agreed:** 5.1 With the continuing unavoidable absence of the extant Chairman, Gareth Bryn-Jones, that Herbert Coutts be elected Chairman of the Trust jointly with Gordon Prestoungrange until such time as Gareth Bryn-Jones can return to that role; and that Gareth Bryn-Jones stand pro tem as a Vice Chairman.

 5.2 That Arran Johnston continue in the role of Executive Trustee.

5.3 That Mathew Wills, Baron of Prestoungrange, act as Treasurer.

5.4 That Sylvia Burgess continue in her role as Secretary.

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 **There being no further business the AGM was adjourned *sine die***