**MINUTES of the 11th Annual General Meeting of the Members of the Battle of Prestonpans [1745] Heritage Trust held in The William Park Bistro, The Prestoungrange Gothenburg, 229 High Street, Prestonpans on November 24th 2017, with quorum present**

**Present:** Herbert Coutts [in the Chair]

Sharon Beck

 Brett Fletcher

 Arran Johnston

 Avril Wills

 Gordon Prestoungrange

 Sean Wood

1. **11th Trustees’ Report and Annual Statutory Accounts for 12**

 **month period to October 31st 2017**

**Received:** 1.1 The Trustees’ Reportand the Statutory Accountsshowing total income of £32,001 [2016 £80,402] and a deficit on the year of £5,042 [2016 + £28,228]. The deficit was occasioned by a reduction in Restricted Funds to £10,150 and a surplus on Unrestricted Funds of £5,108.

 1.2 The Balance Sheet shows Restricted Funds at £102,912 [2016 £113.062] including £1,900 in respect of Members’ Guarantees; and Unrestricted Funds of £6,280 [2016 £1,172].

**Approved:** 1.1 The Trustees’ Report and Accounts subject to any necessary

 non-substantive adjustments the Accountant might require.

* 1. That the Secretary have them available for any member of the

public exercising their statutory rights to a copy at £25 per set and to make them available at the website as encouraged by OSCR.

**Thanked:** 1.1 Management Accountant Tony Gillingham, Secretary

 Sylvia Burgess, the donors and all administrative staffs for their work

 across the year, and the Reporting Accountant, Dr Richard Dobbins.

1. **Re-election of Reporting Accountant**

**Agreed:** 2.1 To reappoint Dr Richard Dobbins & Co as Reporting

 Accountant to the Trust for 2016/ 2017.

1. **Election of Trustees for 2017/ 2018**

**Elected:** 3.1 Herbert Coutts, Arran Johnston and Sylvia Burgess having stood down by rotation under the Charter; together with Kenneth Cameron WS.

1. **Budget Proposals for 2018**

**Reported:** 4.1 That the key works to be supported by Unrestricted Funds were the rental and maintenance of the Johnnie Cope Baggage train, planning costs, the servicing of the Tapestry Citroen Van, and appropriate insurance for that vehicle, books, artworks including the Tapestry and its exhibition stands; this the Secretary indicates is approximately £10,000 which the Trustees can be confident will be covered by donations and merchandise sales receipts.

 4.2 Restricted funds balances will be forthcoming for the Trust’s Dedication of Memorial Tables on September 15th 2018 for which a Grant of £5,000 is already promised by VisitScotland’s Clan Events Fund.

 4.3 No further immediate calls are anticipated on Restricted Funds donated for the Permanent Home for the Prestonpans Tapestry during the year although it will be invested if a suitable opportunity arises.

1. **Election of Chairman and Vice Chairmen for 2018**

**Agreed:** 5.1 With the continuing unavoidable absence of the extant Chairman, Gareth Bryn-Jones, that Herbert Coutts be elected Chairman of the Trust jointly with Gordon Prestoungrange until such time as Gareth Bryn-Jones can return to that role; and that Gareth Bryn-Jones stand pro tem as a Vice Chairman.

 5.2 That Arran Johnston continue in the role of Executive Trustee.

5.3 That Mathew Wills, Baron of Prestoungrange, act as Treasurer.

5.4 That Sylvia Burgess continue in her role as Secretary until such time as Kenneth Cameron has been inducted.

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 **There being no further business the AGM was adjourned *sine die***