**MINUTES of the 10th Annual General Meeting of the Members of the Battle of Prestonpans [1745] Heritage Trust held in The William Park Bistro, The Prestoungrange Gothenburg, 229 High Street, Prestonpans on November 24th 2016, with quorum present**

**Present:** Gordon Prestoungrange [in the Chair]

Sharon Beck

Herbert Coutts

 Brett Fletcher

 Arran Johnston

 Lady Lochnaw

 Sean Wood

1. **10th Trustees’ Report and Annual Statutory Accounts for 12**

 **month period to October 31st 2016**

**Received:** 1.1 The Trustees’ Reportand the Statutory Accountsshowing total income of £80,402 [2015 £63,235] and a deficit on the year of £28,228 [2015 + £5,694]. The deficit was occasioned by reductions on both Restricted Funds to £22,616 and Unrestricted Funds of £5,612.

 1.2 The Balance Sheet shows Restricted Funds at £113,062 [2015 £135,678] including £1,900 in respect of Members’ Guarantees; and Unrestricted Funds of £1,172 [2015 £6,784].

**Approved:** 1.1 The Trustees’ Report and Accounts subject to any necessary

 non-substantive adjustments the Accountant might require.

* 1. That the Secretary have them available for any member of the

public exercising their statutory rights to a copy at £25 per set.

**Thanked:** 1.1 Management Accountant Tony Gillingham, Secretary

 Sylvia Burgess, the donors and all administrative staffs for their work

 across the year, and the Reporting Accountant, Dr Richard Dobbins.

1. **Re-election of Reporting Accountant**

**Agreed:** 2.1 To reappoint Dr Richard Dobbins & Co as Reporting

 Accountant to the Trust for 2016/ 2017.

1. **Election of Trustees for 2016/ 2017**

**Elected:** 3.1 Pat O’Brien, Richard MacKenzie & Gordon Prestoungrange, having stood down by rotation under the Charter; together with Mark Jardine and Sean Wood, who were co-opted during the year.

1. **Budget Proposals for 2017**

**Reported:** 4.1 That with no major re-enactment proposed, the only works to be supported by Unrestricted Funds were the rental and maintenance of the Johnnie Cope Baggage train, the servicing of the Tapestry Citroen Van, and appropriate insurance for that vehicle, books, artworks including the Tapestry and its exhibition stands; this the Secretary indicates is approximately £10,000 which the Trustees can be confident will be covered by donations and merchandise sales receipts.

 4.2 Restricted funds balances from Viridor, Paths for All and Bord na Gaidhlig are still receivable on completions of works.

 4.3 Restricted Funds to a total of £30,000 including VAT will eventually be released for the support of BarkerLangham LLP in making our Round One Application to HLF on December 8th 2016 for the BathHouse conversion as the Trust’s Living History Centre at Prestongrange Museum.

1. **Election of Chairman and Vice Chairmen for 2017**

**Agreed:** 5.1 With the continuing unavoidable absence of the extant Chairman, Gareth Bryn-Jones, that Herbert Coutts be elected Chairman of the Trust jointly with Gordon Prestoungrange until such time as Gareth Bryn-Jones can return to that role; and that Gareth Bryn-Jones act pro tem as a Vice Chairman.

 5.2 That Arran Johnston continue in the role of Executive Trustee.

5.3 That Mathew Wills, Baron of Prestoungrange, act as Treasurer.

5.4 That Sylvia Burgess continue in her role as Secretary.

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 **There being no further business the AGM was adjourned sine die**